

**MEETING OF THE BOARD OF DIRECTORS  
OF CUSICK SCHOOL DISTRICT NO. 59**

**June 20, 2023 @ 5:00pm - Library/Zoom**

**BOARD OF DIRECTORS:**

Paul Edgren, Director, Area 1  
Anna Armstrong, Area 2 - Absent  
Mark Cutshall, Area 3- arrived 5:11  
Tye Shanholtzer, Area 4  
Thomas Foster, Area 5

**ADMINISTRATIVE/STAFF:**

Don Hawpe, Superintendent  
Steve Bollinger, K-12 Principal  
Greg Bollinger, Athletic Director-Absent  
Stephanie Hance, Business Manager  
Regina Williams, Recorder

**PRESENT:**

**I. CALL TO ORDER at 5:00pm. Pledge of Allegiance**

**II. COMMENTS - NONE**

**III. CORRESPONDENCE TO THE BOARD - NONE**

**IV. APPROVAL OF MINUTES**

- Minutes from May 16, 2023 Board Meeting, approved in **motion 2022/2023-117** by Director Foster, seconded by Director Shanholtzer and carried 3-0.

**V. PROGRESS REPORTS**

***A. Stephanie Hance, Business Manager, Budget Status Report***

- General Fund- \$2,914,174.62
- Capital Project- \$318,347.57
- Transportation- \$213,916.73
- ASB- \$68,827.43

***B. Greg Bollinger, Athletic Director-***

- Presented new boys and girls basketball uniforms

***D. Steve Bollinger, K-12 Principal/ASB-*** In process of interviewing for open positions

***F. Kalispel Language Immersion School (KLIS)-Written Report***

***G. Jaime Dilling Palmer, HomePride ALE Director-Written Report,***

***H. Jack Biss, Maintenance and Operation Technician-No Report***

***J. Kirbi Anderson K-5 School Counselor-Mental Health support-No Report***

***Chris Evers, 6-12 School Counselor-Mental Health Support-Written Report***

***H. Alan Botzheim, Chief Security Officer-No Report***

**VI. NEW BUSINESS**

***a. Intent to Hire***

- i.*** Greg Bollinger-Summer School, approved in **motion 2022/2023-118** by Director Shanholtzer, seconded by Director Foster and carried 4-0.
- ii.*** Takatso Turner-ALE Teacher/Secretary, approved in **motion 2022/2023-119** by Director Shanholtzer, seconded by Director Foster and carried 4-0.
- iii.*** TBD- Para-Educator, unable to interview prior to meeting, tabled to July Agenda

***b. Approval of "Out of Endorsement"***

- i.*** Greg Bollinger, in all Subject Areas for summer school 2023- Out of endorsements approved in **motion 2022/2023-120** by Director Shanholtzer, seconded by Director Cutshall and carried 4-0.

- ii. Katie Peone, attached list of subject areas for KLIS/Home Pride-Out of endorsements approved in **motion 2022/2023-121** by Director Foster, seconded by Director Cutshall and carried 4-0.
- iii. Suzanne Brooks, attached list of subject areas for KLIS/Home Pride- Out of endorsements approved in **motion 2022/2023-122** by Director Foster, seconded by Director Cutshall and carried 4-0.

**c. 2023/2024 Bus Routes**

- i. 2023/2024 school year to continue the same 5 bus routes as the prior 2022/2023 school year was approved in **motion 2022/2023-123** by Director Foster, seconded by Director Shanholtzer and carried 4-0.

**d. 2023/2024 Drivers Education**

- i. Drivers Education maintain the rate at \$180.00, being taught in the First Quarter 2023/2024 school year, approved in **motion 2022/2023-124** by Director Shanholtzer and carried 4-0.

- e. Surplus-** 6 bins of mismatched (old) sets of Basketball & Baseball Uniforms-Uniforms will be used at the All School reunion then surplus or discard what remains as conditions require, approved in **motion 2022/2023-125** by Director Shanholtzer, seconded by Director Foster and carried 4-0.

- f. ALE Building Lease-** 1 year lease beginning July 1, 2023 through June 20, 2024 approved in **motion 2022/2023-126** by Director Shanholtzer, seconded by Director Foster and carried 4-0.

**g. Approval of Operation for the school year 2023-2024**

- i. The Cusick School Board approves for operation for the school year 2023-2024 the Cusick HomePride ALE Program Grades K-12, in which all courses are designated remote (unless otherwise specified) in **motion 2022/2023-127** by Director Foster, seconded by Director Shanholtzer and carried 4-0.
  - ii. The Cusick School Board approves for operation for the school year 2023-2024 the Kalispel Language Immersion School ALE Program Grades K-6 in which all courses are designated Site Based "T" course type (unless otherwise designated) in **motion 2022/2023-128** by Director Foster, seconded by Director Shanholtzer and carried 4-0.
- h. The Cusick School Board approves the HomePride ALE documents and materials contained in the comprehensive notebook presented for review, in **motion 2022/2023-129**, by Director Shanholtzer, seconded by Director Foster and carried 4-0; which included the following:**
- i. Cusick HomePride ALE Registration Packet, pertinent forms and Federal Student Forms
  - ii. HBI and Cover Letter
  - iii. Statement of Understanding and Cover Letter
  - iv. Cusick School District ALE Board Policy 2255
  - v. Cusick HomePride ALE Program Policy 2255-A Instruction
  - vi. Cusick HomePride ALE Program Policy and Procedure Handbook
  - vii. Cusick HomePride ALE Program adoption of the Cusick School District 2023-2024 School Board approved Calendar
  - viii. HomePride ALE Program K-12 Written Student Learning Plans, Monthly Progress Evaluation Report, Weekly Contact Log templates and all pertinent documents

- ix. Cusick School District Handbook/High School Handbook (portions that are applicable only, such as grading systems and dress code)
  - x. The ratio of Certificated Instructional Staff to full time equivalent students FTE is approved at and shall not exceed 1 Certificated Instructional Staff: 50 FTE students.
  - xi. IT Inventory
  - xii. Inexhaustive List of All Instructional Materials, Curriculum, resources and experiences used to complete the Individualized Written Student Learning Plan and each course set forth therein, Curriculum, Syllabi, Educational Materials, Resources, Experiences and Substantially Similar Educational Expenditures
  - xiii. The Administrative Principal has the authority to approve curriculum, and expenditures for Cusick HomePride ALE Program upon submission by the ALE Director.
- i. The Cusick School Board approved the KLIS ALE documents and materials contained in the comprehensive notebook presented for review at this meeting, in **motion 2022/2023-130**, by Director Shanholtzer, seconded by Director Shanholtzer, seconded by Director Foster and carried 4-0; which included the following:
- i. KLIS ALE Program Registration Packet, pertinent forms, and Federal Student Forms.
  - ii. Statement of Understanding and Cover Letter
  - iii. CSD ALE Board Policy 2255
  - iv. KLIS ALE Program Policy 2255-B Instruction
  - v. KLIS ALE Program Policy and Procedure Handbook
  - vi. KLIS ALE Program adoption of the Cusick School District 2023-2024 School Board Approved Calendar.
  - vii. KLIS ALE Program K-6 Written Student Learning Plans, Monthly Progress Evaluation Reports, and Weekly Contact Log templates and all pertinent documents.
  - viii. The ratio of Certificated Instructional Staff to full time equivalent students FTE is approved at and shall not exceed 1 Certificated Instructional Staff: 50 FTE students.
  - ix. CSD Handbook/High School Handbook (portions that are applicable only, such as grading systems and dress code)
  - x. IT Inventory
  - xi. Inexhaustive List of All Instructional Materials, Curriculum, resources and experiences used to complete the Individualized Written Student Learning Plan and each course set forth therein, Curriculum, Syllabi, Educational Materials, Resources, Experiences and Substantially Similar Educational Expenditures.
  - xii. The Administrative Principal has the authority to approve curriculum and expenditures for Kalispel Language Immersion School ALE Program upon submission by the ALE Director.
- j. Cusick Education Association (CEA)**
- i. Schedule A approved in **motion 2022/2023-131**, by Director Foster, seconded by Director Shanholtzer and carried 4-0.
- k. WSSDA Annual Conference November 16-18**-Presented for information and interest
- l. Request for Leave of Absence**
- i. Cheryl Sample-Reese – accepted and approved in **motion 2022/2023-132** by Director Shanholtzer, seconded by Director Cutshall and carried 4-0.
- m. Resignation**
- i. Alan Botzheim-Security-accepted and approved in **motion 2022/2023-133** by Director Shanholtzer, seconded by Director Cutshall and carried 4-0.

- ii. Alex Johnsen-Agriculture/FFA-Accepted and approved in **motion 2022/2023-134** by Director Shanholtzer, seconded by Director Foster and carried 4-0.
- iii. Bess Hardie-Concessions-accepted and approved in **motion 2022/2023-135** by Director Shanholtzer, seconded by Director Foster and carried 4-0.
- iv. Esther Longly-Business Manager Assistant-accepted and approved in **motion 2022/2023-136** by Director Shanholtzer, seconded by Director Foster and carried 4-0.

**n. Recommendation for Hire**

- i. Ashley Reed-Head JH Volleyball Coach- table to July meeting
- o. **Donation from the Kalispel Tribe** - 6 sets of Golf Clubs and 8 Golf Bags-accepted in **motion 2022/2023-137** by Director Shanholtzer, seconded by Director Foster and carried 4-0.
- p. **July Board Meeting – Budget Meeting-** July 18, 2023 at 5:00, Cusick School Library
- q. **Executive Session**-Qualifications of employment-called at 6:20 for 15 minutes, no decisions to be made.

**II. OLD BUSINESS**

- a. Building Update
- b. Carpet
- c. Football Light Poles – 3 poles must come down, checking into replacements
- d. Asphalt

**III. CONSENT AGENDA**—There will be no separate discussion of these items unless a member of the Board or a citizen in attendance requests that the item be removed from the consent agenda.

- a. Approval vote of warrants - June
- b. Approval vote of payroll - June

Consent Agenda was approved in **motion 2022/2023-138** by Director Foster, seconded by Director Shanholtzer and carried 4-0.

**IV. EXECUTIVE SESSION** – Executive session(s) may be held to consider the appointment, employment, charges against or dismissal of a public officer, or employee; to consider the acquisition or disposal of real estate; to consider professional negotiations, grievances, or mediation; or to consult with legal counsel (RCW 42.30.110). \*By law no decisions can be made in executive session. Whether decisions on issues will be forthcoming, if any, must be announced prior to going into executive session along with length of session. The public will be excused, but will be called back upon return to regular session and any decisions will be made in open session.

**V. ADJOURNMENT** – The meeting was adjourned at 6:20, prior to executive session as no decisions will be made, in **motion 2022/2023-139**

  
Board Chairman

Regina Williams, Recorder

  
Secretary to Board/Superintendent